

Price Quotation

Name of Agency: - _____

Address & Phone no. of agency: _____

S. No	Work/Item Description	Total Cost (Incl. GST)
1.	The scope of activity includes: - Physical inspection and tagging of all fixed assets of IT Dept - Verification against asset registers and accounting records - Identification of discrepancies (if any) for necessary rectification - Updating of asset records and tagging (where required)	

Terms and Conditions

1. Quotation to be submit in physical form in sealed envelope dully signed and stamp on company's latter head at HSCC (I) ltd, E (6), Sector- 1, Noida by 12:30 pm of 01/08/2025.
2. The Quoted rate should be including of GST. These rates shall be firm till completion of the work and no escalation or change in rate will be acceptable by HSCC.
3. The acceptance of quotation will rest with HSCC and reserves the right to reject any or all the quotations received without assigning any reason thereof.
4. **Payment:** The following shall be the payment mode:-
 - (a) The payment shall be released after completion of work and against the submission of invoice for which you shall intimate the details of your current A/C No., Bank details along with RTGS No. of the Bank etc., Transaction charges levied, if any, shall be borne by you.
 - (b) You shall provide a valid original GST Tax Invoice as per GST Law along with copy of cancel cheque and MSME certificate (if any).
 - (c) The agency is responsible for all statutory compliance if any within his quoted rate.
 - (d) Necessary deduction shall be made from bill.